



Lewis Katz School of Medicine

MEDICAL SCHOOL GUIDELINES ON NTT-EDUCATOR FACULTY

July 30, 2016

Introduction

These guidelines outline the rationale employed by Lewis Katz School of Medicine (LKSOM) at Temple University (TU) for appointing individuals to its faculty whose primary activity is medical education and further describes the academic activities that are appropriate for such faculty.

LKSOM at TU may appoint individuals as non-tenure track faculty whose primary activity is medical education. Although such an appointment does not offer an option for tenure, it is possible that NTT-Educator faculty members might at some time apply for and be appointed to the tenure track following established University procedures for recruitment, appointment, hiring and eventual consideration for tenure.

Activities of NTT-Educator Faculty

The non-tenure Educator Track is intended for educators whose experience and interests are compatible with the needs of existing or future medical education programs. The primary responsibility of the NTT-Educator faculty members is to engage in teaching and course administration within the curricula of the Schools of Medicine, Dentistry and Podiatry.

In addition to teaching and course administration, these faculty members will participate in mentoring of students and other learners as may be directly beneficial to the success of those learners in the programs in which they are enrolled. NTT-Educators will also engage in curriculum and course development and may be asked to serve on departmental committees related to teaching or on standing committees of the professional schools, such as the Curriculum or Academic Standards Committees of LKSOM or other schools within Temple University. NTT-Educators will also participate in faculty development and peer-review of teaching by their colleagues.

NTT-Educator faculty members are not expected to participate in biomedical research, but their participation in educational research based on their particular expertise is strongly encouraged.

Criteria for Appointment and Reappointment

NTT-Educator track faculty will be expected to hold a terminal degree in the discipline in which they hold appointment or in a related discipline that is pertinent to their teaching activities.

NTT-Educator faculty at the School of Medicine are usually appointed for a one-year period. Appointments made during a given fiscal year will expire at the end of the following fiscal year or upon expiration of funding that supports the position, whichever comes first. Recommendations for consecutive appointment must be submitted within 90 days of the current appointment expiration date by the Department Chairperson for review by the Finance Office, the Senior Associate Deans for Medical Education and

Faculty Affairs and review and approval by the Dean. Notice to the NTT-Educator faculty of consecutive appointment should be made within 60 days of the existing appointment expiration date.

At the time of the initial appointment and at each reappointment, the responsibilities of the faculty member will be clearly defined in writing. The statement of responsibilities will be used as specific criteria upon which to judge that faculty member's performance and his/her eligibility for consideration for subsequent reappointment or promotion.

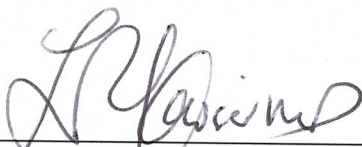
The appointment will end on the termination date specified in the letter of appointment, unless written notification of reappointment is provided. There is no obligation on the part of the University to provide additional notice of non-renewal or termination of appointment.

Consecutive appointment of any research track faculty member depends upon:

- The quality of their teaching efforts, as evidenced by student and peer evaluations of their teaching.
- The continuing need for NTT-Educators within the curricula.

Criteria for Promotion in Rank

As with other faculty, promotion for individuals appointed to the NTT-Educator faculty is awarded for excellence in the responsibilities described in the initial appointment letter and letters of consecutive appointment. One major criterion for promotion of NTT-Educator faculty shall be excellence in the performance of teaching.



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10/9/16

Date