

## **EMERGENCY PROCEDURES**

### **MEDICAL RESEARCH BUILDING (MRB)**

#### ***Numbers you should know :***

Temple Police \_\_\_\_\_ 1-1234 or 215-204-1234

Philadelphia Police \_\_\_\_\_ 911

Walking Escort \_\_\_\_\_ 8-WALK or 215-777-9255

Building Security Desk \_\_ 2-4031

Facilities \_\_\_\_\_ 2-4702 or 215-707-4702

EHRM Emergencies \_\_ 215-707-2520 (After hours: 215-707-4545)

#### **Fire**

**Evacuation** is mandatory. Take personal belongings and proceed to your building Rally Point.

**Rescue**-or remove anyone who may be in immediate danger.

**Alarm**-activate the nearest alarm.

**Contain**-Close all doors and windows that you can safely reach to contain the fire. During evacuation close the doors behind you.

**Extinguish**-Only attempt to extinguish the fire if it is safe for you to do so.

**Do not re-enter the building until authorized to do so by emergency personnel.**

#### **Shelter-in-Place** (for external environmental hazards)

- Remain indoors or seek immediate shelter indoors.
- Move to interior rooms if possible. Close all windows and doors.
- Do not evacuate until area is deemed safe.
- Await further instructions.

#### **Internal Shelter-in-Place Location(s):**

- *The north end of each floor near the stair tower leading to Kresge Building*

#### **Lockdown**

##### **Threat Inside A Building**

You are "inside" that building:

- Evacuate immediately!
- Can't evacuate? Hide in a locked room. Await an All Clear signal.
- Can't hide? Defend yourself as best possible!

You are "outside" that building:

- Do not enter that building!
- Seek refuge in a safe location and await an All Clear signal.

##### **Threat Outside A Building**

You are "inside" any building:

- Stay in that building and wait an All Clear signal.

You are "outside" all buildings:

- Seek refuge in a safe location and await an All Clear signal.

#### **Suspicious Person/Suspicious Package**

- Do not approach person/package; notify security.
- Call Temple Security (215-204-1234 or 1-1234) and/or Philadelphia Police (911) immediately.

#### **External Rally Point for this Building:**

**Broad Street sidewalk near  
Broad & Ontario Streets**

**REGISTER FOR TU ALERTS TODAY!**

<http://safety.temple.edu/emergency-preparedness/know-what-do>