

EMERGENCY PROCEDURES

MEDICAL OFFICE BUILDING



Numbers to Know

Emergency Temple Police	215-204-1234
Emergency (TTY Phone)	215-204-2357
Confidential Tip Line	215-204-6493
Walking Escort	215-777-9255
Security Desk	2-3899 or 215-707-3899

Emergency Locations

Shelter-in-Place Locations: Near south stair tower on each floor.

Building Area of Refuge Fire Tower Stairwells

Rally (Assembly) Point **#6** (Parking lot at Broad and Westmoreland)



EVACUATION

When directed to move away from an emergency

- When a building alarm sounds, exit is mandatory.
- Do not use elevators.
- Take personal belongings and dress appropriately.
- Upon exiting, proceed to the designated rally (assembly) point.



SHELTER-IN-PLACE

In the event of severe weather or hazardous materials outside

- Go inside the nearest building.
- Report to Shelter-in-Place location, a space with no external windows or doors.
- Remain in place until you receive the "All Clear."



LOCKDOWN

When there is an immediate threat to building occupants

- Secure yourself by closing and locking doors.
- Turn off lights.
- Hide and remain quiet.
- Remain in place until you receive the "All Clear."

ACTIVE SHOOTER:

Run (Evacuate)

- If there's a way out, get out
- Leave your belongings behind
- When safe to do so, call Temple Police

Hide (Secure Yourself)

- Lock and barricade doors
- Silence your cell phone
- Hide behind large objects
- Remain quiet. Do not leave until directed by police

Fight (Take Action)

- As a last resort, incapacitate the shooter
- Act with physical aggression
- Commit to your action

SUSPICIOUS PACKAGE

- Do not touch or disturb the object or package
- Call Temple Police at 215-204-1234

BOMB THREAT

- Get as much information as possible about the caller
- Call Temple Police at 215-204-1234

SUSPICIOUS BEHAVIOR

- Do not confront the person exhibiting the behavior
- Do not block a person's access to the exit
- Call Temple Police at 215-204-1234

