Temple University School of Medicine
Internal Grant Review – Clinical Research Program

The Internal Grant Review – Clinical Research Program will provide a formal mechanism for internal grant review by TU clinical faculty as an optional resource for faculty preparing grants or clinical research protocols prior to submitting for extramural funding. The goal of this program is to support the faculty and strengthen their application. The Temple Clinical Research Institute (TCRI) will facilitate this program and recruit clinicians, faculty, or experts who can provide assistance, for example on: Experimental design, statistical approach, recruitment strategy, regulatory affairs (including ethics), clinical operations, project team management, technical writing, or any refinements that would enhance the competitiveness of an application. Participants should adhere to the principle of mutual benefit for all involved and the program should create a safe environment for constructive criticism and open discussion. Other potential benefits of this program include: 1. Greater integration of the research enterprise at TUSM, 2. Connecting faculty with each other's research and thus potentially stimulate new collaborations. In addition, the program may encourage early writing well ahead of deadlines, which benefits both faculty and grant administrators.

Participation in the program is voluntary, but should be encouraged by Department Chairs and Center Directors. TUSM Faculty Matrix Credit for participation: Applicants will receive 2 points for participation. Reviewers will receive 3 points on completion of a written report of the review meeting.

Process:
1. Interested faculty should contact Dr. Patrick De Deyne (patrickdedeyne@temple.edu), Sr. Director Clinical Research Development, TCRI to initiate the process and discuss timelines and deliverables. It is expected that the applicant contacts the TCRI at least 4 weeks before the grant submission deadline.
2. In a first step (initial request) the following documents should be provided (electronically):
   - A one page summary with rationale of the study, its hypothesis, and the specific aims
   - The latest version of the (complete) proposal
   - The comments of the reviewers (for a resubmission) and the response of the PI to the comments
3. Within one week after the initial request a review panel will be assembled in collaboration with the applicant. Applicants must identify up to 3 faculty they believe would be well-suited to review their application.
4. Reviewers will be drawn from the TUSM faculty, who would be given the option to participate on a per-application basis. Reviewers will be limited to two grant reviews per academic year. Each grant review panel will consist of at least 2 faculty.
5. The reviewers will provide written feedback (using MS Word editing tools) within one week of receiving the application and related documents. Within days of receiving these comments, Dr. Patrick De Deyne will convene a meeting (the review meeting) in which the reviewers and the grant applicant (in the room or on a conference call) elaborate on the written comments and suggestions.
6. All documents, application drafts, and edited or critiqued files will be assembled in a designated OWLbox folder. The OWLbox will be managed by Dr. Patrick De Deyne.
7. All interactions and discussions should be considered confidential.